

# Branch Assistant - Pictou County Backup

The Pictou-Antigonish Regional Library Board invites resumes with cover letter for the following position:

## Branch Assistant - Pictou County Backup

**Hours:** This position is on an on-call basis (filling in for sickness, vacation, short-term leave, etc.).

- Hours may include weekdays, evenings, Saturdays and Sundays.

**Rate of Pay:** \$16.50/hour (increasing to \$16.75/hour as of 01 April 2026; and \$17.00 in October 2026)

**Duties:** Regular library duties including circulation, shelving, various clerical duties, and helping patrons locate materials.

- Position also requires answering reference questions, assisting patrons with computer questions, assisting with library programming, and other duties.
- A successful candidate must be comfortable working with limited supervision, and working alone at times.

**Requirements:**

- Grade 12;
- ability to work well with the public and staff;
- ability to work well with minimal supervision;
- basic computer skills;
- efficient work habits;
- good communication, interpersonal, and organizational skills.

**Submit application to:**

**Trecia Schell, Community Services Librarian**

- Mail: Pictou-Antigonish Regional Library
  - P.O. Box 276,
  - New Glasgow, NS
  - B2H 5E3
- Email: [tschell@parl.ns.ca](mailto:tschell@parl.ns.ca)
- Fax: (902) 755 – 6775
- In person: submit printed copies, at any of our seven libraries.

**Deadline to apply: 23 January 2026**

***We thank all those who apply, only those selected for an interview will be contacted.***



Pictou-Antigonish  
Regional Library  
[www.parl.ns.ca](http://www.parl.ns.ca)



For more information,  
call 902-755-6031  
or visit [www.parl.ns.ca](http://www.parl.ns.ca)