

## FoAL

Minutes of meeting held September 30th, 2009

### Present:

Board Members: Anne Beck, Emily Fox, Catherine Irving, Oona Landry, Elizabeth Leighton, Bernard Liengme, Pauline Liengme, Brenda McKenna, Barb Phillips, Denise Samson, Lyle Smith, Pat MacCormick .

Ex officio member: Conrad Poirier

Library Staff: Melanie Pauls, Eric Stackhouse.

Observer: Miles Tompkins

Regrets: Pam MacLean, Lisa Mateas, Sue Adams, Mary MacLellan.

1. Call to Order: the meeting was called to order at 6.05 pm.
2. Approval of Agenda: The agenda presented was amended to include the invitation from the Film Society. The amended agenda was approved.
3. Minutes of past meetings: The minutes of the meeting held on June 24th were approved (Elizabeth/Bernard).

### 4. Reports:

Treasurer's report: Anne reported that we have a general fund balance of \$1074.27 and a Building fund balance of 7126.03. In response to a question, she said that the "Building Fund" was monies raised for the new library. We should think of it as such. Her full report is attached.

Fundraising: Oona reported that the bookmarks had been printed in time for the Stan Carew concert but that were found to have errors and so had to be reprinted.

The Stan Carew concert had been a disappointment, giving us a profit of \$26.95. There had also been a mistake in calculating the fee given to Stan which had resulted in him being given too much. The attendance had been poor, at only 70 or so tickets being sold, and we would not be holding this concert again. Ian Pygott and Fred Alexander had reduced their fees by \$50 each; otherwise it would have been worse.

The 200 Club was a success with \$1957.40 being raised. Oona and her team were congratulated on such a good result.

The painting by Alice Hoskins is still being displayed and tickets are being sold. The draw date is October 25th.

The next Trivia Quiz would be on November 1st at St James' Church Hall. There will also be a sports quiz at Pipers Pub on January 31st.

The Porcelain Doll donated to us was still awaiting a suitable time/occasion to sell draw tickets. It had been decided to wait a while.

The Dinner Theatre will be held on January 22nd at the St Andrew Junior School. Pauline would print tickets as soon as the price had been set. This will happen after Oona has chosen a caterer.

Publicity & PR: They were ready to advertise the quiz and the dinner.

Membership: Elizabeth reported that there had been a couple of new members. She did not feel it was necessary for a membership representative to attend our functions any more, as the people

attending them are already supporting the library and should not be asked to contribute more money. Melanie requested an updated list of members.

5. Old Business:

Nova Scotia Book Collection: Pauline had received offers of books from PARC and Pam had contacted the Writers Federation. Brenda said that local publishers are also happy to contribute books. Eric said that any books received can be taken to Lorraine who would have them stored.

Bookmarks – see fundraising report.

Brainstorming meeting. Pauline read the report from this meeting (copy attached). Eric said that he was happy with all the suggestions except item d), which suggested a way to donate books as an alternative to cash donations. He did not think that this was a possible way to go, but he will digest the report in full, examine the specific proposal and report back at the next meeting.

Charitable status: Brenda had been looking into this and it would seem that it is unnecessary for us to become a charity as we are already part of a charitable organisation – PARL. A letter from Jean Rozee is attached, and explains this in detail. It was agreed that we would not go any further with this.

Film Festival: Anne had received an invitation from the International Film Festival organisers inviting two members to go and see films. Brenda said she would be attending. It was noted we had received this invitation because we had purchased advertising in their brochure.

6. New Library: Eric reported that there had been two good meetings with the public and that Dale Archibald had been able to incorporate all the suggestions in some way into the design of the building. He encouraged members to visit the website [www.peoplesplace.ca](http://www.peoplesplace.ca) and to contact Darrell Dexter [premier@gov.ns.ca](mailto:premier@gov.ns.ca) and the NDP caucus [ndpcaucus@gov.ns.ca](mailto:ndpcaucus@gov.ns.ca), as well as each candidate in the upcoming election. The new NDP government has not yet committed to the project and, until they do, nothing can be done. This was a matter of urgency. The contribution for the Provincial government is about \$M1.8 and we cannot get things like funds for “greening” until they are on side. These types of grants have deadlines and we do not want to miss them. Miles Tompkins, the Liberal candidate, gave his support to the project.

7. New Business:

a) Community services have a group of young people who need to be active in the community and they have asked if they can help with our fund raising activities. Brenda would get more information for our next meeting.

b) The independent bookstore in Main Street wants to hold a reading with donations to FoAL. This was received with pleasure.

8. Next meeting and adjournment: The date of the next meeting is October 28th at 7 pm in the Council Chambers. The meeting adjourned at 7.00 pm.

Notes from a meeting of a FoAL Board, July 29, 2009 (Brainstorming)

Present: Denise Samson, (Vice Chair), Pauline Liengme (Secretary) Oona Landry (Fund raising Chair), Sue Adams, Emily Fox, Bernard Liengme, Pam MacLean & Barb Phillips.

Apologies: received from Brenda McKenna, Anne Beck, Catherine Irving, Lorraine Fennell.

1. Suggested date for open meeting week of August 17th: the meeting preferred Wednesday 19th. However, this is the Antigonish Reads night and so not available. Therefore, we would like the meeting to be on Thursday, August 20th.

2. There was a long discussion on the different ways that donations can be made to the book collection for the Library. The consensus was that;

a) PARL should provide, at the earliest opportunity, a list of books that the library would like. This list should be arranged so that it is possible to see various categories. The categories suggested are; books by series, by author, by award (GG etc), by region (International, National and local), by category, and books for children.

b) It should be made clear to the public that general used books should be brought to the Annual Book Sale, at which time the Library staff will take any books they would like to have in the collection. The Library is not to become a "dumping ground" for old books.

c) Tax receipts; if money is donated for the purchase of books, then a tax receipt for the full amount should be issued.

d) Sue Adams suggested a scheme whereby books could be donated as an alternative to cash donations. A signup sheet will allow community members to choose which of the desired books (from the list produced by PARL) they would like to adopt. The community member purchases the selected book through a local independent bookseller. He or she can read the book, if desired. The book and receipt (which confirms purchase at an independent bookseller) are submitted to the library within 3 months. A value is assigned to the donation using normal library appraisal methods. A tax receipt is issued for the appraised value, and FoAL produces a bookplate with the donor's name/dedication, which is affixed to the book. In order not to burden library staff, the appraisal can be done by volunteer FoAL Board members who are current or retired librarians / library staff, and who have experience in collection development. The FoAL Board currently has several such members. One has offered to coordinate the process, to ensure that proper records are kept, and to work with library staff to develop procedures that ensure normal library routines are not disrupted. It will be important to advertise and promote the Adopt-a-Book program carefully so that it's clear it is not an open call for donations. Only titles on the Adopt-a-Book list will be eligible. This option would support local business but should not add to the work of library staff. With this program in place, everyone will benefit – the library, by adding needed items to the collection; the donors, by receiving charitable donation receipts; and local independent booksellers through increased visibility and sales.

e) All books acquired by the collection through any of the ways suggested by FoAL should have a suitable book plate inside. This should note the name of the donor(s) and/or the dedicatee.

f) The meeting was totally against the idea of a categorized donor wall. If there must be such a wall, then the donors should not be listed in order of amount donated. The meeting preferred the idea of a plaque with a general thank you to the public for equipping the collection.

3. Fund raising: Oona launched the Club 200 and tickets were given to members to sell. There are only 200 tickets; each ticket is \$20. There will be a draw on September 4th for 3 prizes: \$1000, \$500, \$500. Tickets must be sold or returned by August 28th. Tickets can be picked up, or bought, at Library and money for the tickets should also be dropped off there. She is asking Board members to take and sell as many as possible. 100 MUST be sold to cover the prizes. She will be contacting Board members not at the meeting..

The meeting was concluded.

From: Jean Rozee [jrozee@nsngp.library.ns.ca]

Sent: Wednesday, July 15, 2009 1 :35 PM

To: Brenda McKenna;

oona .la nd ry@ns.sympatico.ca

Cc: 'Eric Stackhouse'

Subject: Friends of Antigonish Library

I checked with the Charities Directorate regarding whether the Friends should be a Registered Charity. This is the information I received from them:

It is a branch or agent of the charity and is raising funds for the charity; and

It does not need to be exempt for income tax, and does not anticipate receiving gifts for which it will issue receipts for income tax purposes.

She also advised that we would simply receive the funds here, and issue the receipts out of our office on behalf of the Society.

I trust the enclosed is satisfactory. If you have any questions, please do not hesitate to contact me.

Jean Rozee

Financial Assistant Pictou-Antigonish Regional Library P. O. Box 276

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#### TREASURER'S REPORT

September 30, 2009

Opening Balance:	\$5823.46
Income:	\$4674.50
Expenses:	\$2297.66
Closing Balance:	\$8200.30

General Funds:	\$1074.27
Building Fund:	\$7126.03

Total:	\$8200.30
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